



INSTRUCTOR ASSIGNMENT CLASS

BUSINESS PROCESS: FACULTY ASSIGNMENTS MODULE: CURRICULUM MANAGEMENT

BACKGROUND

ISIS uses Employee Type Codes in the SQEB screen to denote the faculty's overall employee type. Campus Solutions uses the Instructor Assignment Class on the Term Workload screen to denote the faculty's overall classification type.

EMPLOYEE TYPE CROSSWALK

ISIS EMPLOYEE TYPE			CS INSTRUCTOR ASSIGNMENT CLASS				
EMTP	Description	ABBREV	IAC	Description			
Contract Faculty							
10	Classroom, Contract	Full Time	A1	College Contract, Classroom			
	Non-Classroom, Contract	Contract	А3	College Contract, Non-Classroom			
Adjunct Faculty							
20	Classroom, Adjunct	Adjunct	A5	College Adjunct, Classroom			
	Non-Classroom, Adjunct	Adjunct	A6	College Adjunct, Non-Classroom			
Pro-Rata Faculty							
30	Non-Classroom, Contract	Contract	PR	Pro-Rata, Classroom			
	Non-Classroom, Overload	Nonclsrm Overld	PN	Pro-Rata, Non-Classroom			

DEFINITIONS

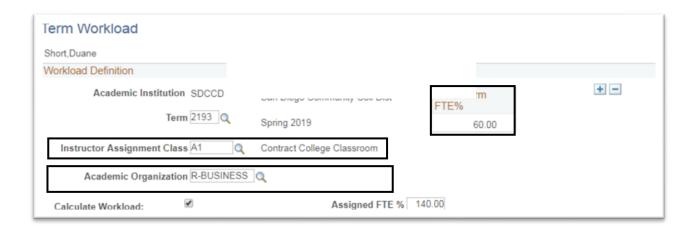
- Employee Type (EMTP) The type of employee the faculty member is overall. This value is called Employee Type in ISIS (SQEB Screen) and Instructor Assignment Class in Campus Solutions (Instructor Term Workload).
- Total FTE (TOT FTE) The maximum FTE this instructor can be assigned for this term.
 This value is called Total FTE in ISIS (SQEB Screen) and Total Term FTE% in Campus Solutions (Instructor Term Workload).

FTE EXCEEDED NAME SHORT, DUANE DAVID MULTI N TOT FTE 1.400 ACAD 3460 MIRAMAR BUSINESS & LEGAL ASST COL 30 EMTYP 10 PASSWORD:

DATE CREATED: 4/15/19 PAGE 1 OF 4



Crosswalk



DATE CREATED: 4/15/19 PAGE 2 OF 4





JOB CODES

BUSINESS PROCESS: FACULTY ASSIGNMENTS MODULE: CURRICULUM MANAGEMENT

BACKGROUND

ISIS uses Assignment Type Codes in the SQEB screen to denote the faculty's assignment type. Campus Solutions uses the Job Codes on the Schedule New Course, Maintain Schedule of Classes, and Term Workload pages to denote the faculty's assignment type.

JOB CODE CROSSWALK

ISIS ASSIGNMENT TYPES			CS JOB CODES				
ASTP	Description	ABBREV	JC	Description			
Contract Classroom Faculty							
D1	Classroom, Contract	Full Time	A1	College Contract, Classroom			
D3	Classroom, Overload	Overload	A5	College Adjunct, Classroom			
Adjunct Classroom Faculty							
D2	Classroom, Adjunct	Adjunct	A5	College Adjunct, Classroom			
D2	Classroom, Adjunct	Adjunct	PR	Pro-Rata, Classroom			
Contract Non-Classroom Faculty							
N1	Non-Classroom, Contract	Contract	А3	College Contract, Non-Classroom			
N3	Non-Classroom, Overload	Nonclsrm Overld	A6	College Adjunct, Non-Classroom			
Adjunct Non-Classroom Faculty							
N2	Non-Classroom, Adjunct	Adjunct	A6	College Adjunct, Non-Classroom			
N2	Non-Classroom, Overload	Nonclsrm Overld	PN	Pro-Rata, Non-Classroom			

Note: A faculty member will be either Contract Classroom (A1) or Contract Non-Classroom (A3), but not both. If a faculty member has an A1 Job Code, then they **will not** also have an A3 Job Code.

DEFINITIONS

Assignment Type (ASTP) – The type of assignment for the instructor. Found on the ISIS SQEB screen (on a class or assignment basis). This value is called Assignment Type in ISIS (SQEB Screen) and Job Code in Campus Solutions (Schedule New Course, Maintain Schedule of Classes, and Term Workload pages).

DATE CREATED: 4/15/19 PAGE 3 OF 4



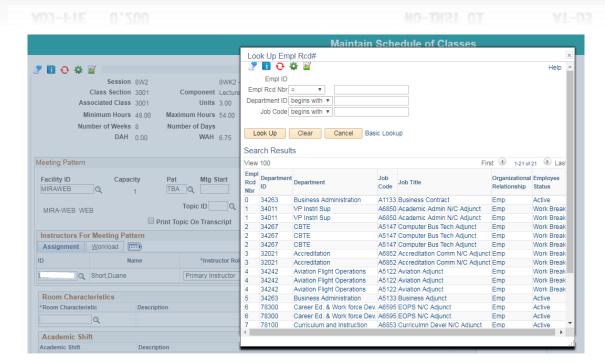
Crosswalk

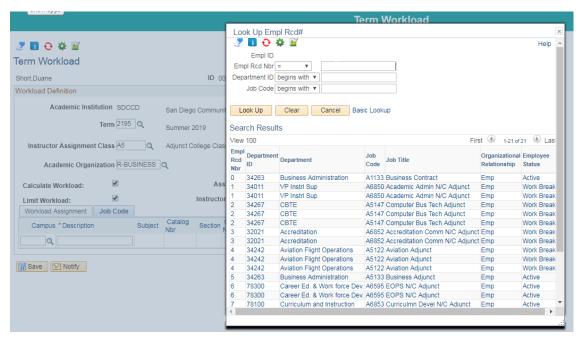
CRN SUBJ CRSE SEQ SCH-TYP ACAD TITLE WCH DAYS BEGT ENDT

WSCH 216.00 CURENR 032 CWENR 037 CAP 045 STAT 1 STRT-101518 SEC-FTE 0.200 OVER-LD END-121718

SEC-FTE 0.200 OVER-LD END-121/18
ADJ-FTE 0.200 NO-INST 01

AT-D3





DATE CREATED: 4/15/19 PAGE 4 OF 4