



DYNAMIC DATE SESSION CODES

DESCRIPTION

PeopleSoft Campus Solutions uses Session Codes to define dates for a class section.

RULES TO REMEMBER

There **MUST** be **AT LEAST 3 Instructional Days (Monday through Friday)** for a week to count as 1 week.

Example 1: Start Date = 07/07/2023 and End Date = 07/29/2023; Number of Weeks = 3 Weeks (week in orange does not count)

Summer 2023

June							July							August						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23/30	24/31	25	26	27	28	29	27	28	29	30	31		

Example 2: Start Date = 07/05/2023 and End Date = 08/08/2023; Number of Weeks = 5 Weeks (week in orange does not count)

Summer 2023

June							July							August						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3						1			1	2	3	4	5	
4	5	6	7	8	9	10	2	3	4	5	6	7	8	6	7	8	9	10	11	12
11	12	13	14	15	16	17	9	10	11	12	13	14	15	13	14	15	16	17	18	19
18	19	20	21	22	23	24	16	17	18	19	20	21	22	20	21	22	23	24	25	26
25	26	27	28	29	30		23/30	24/31	25	26	27	28	29	27	28	29	30	31		

Section is scheduled for: Then:

5 Weeks or Less

The class section may Start and End on the ACTUAL Class Start and End dates.

6 Weeks or More

The class section Start date MUST be on a Monday and the End date MUST be on a Saturday.



SET DATE SESSION CODES

Note: Please do not override the class Start and End dates for session codes with set start and end dates listed below.

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
6W1	6WK1 - Six Weeks	6	06/05/2023	07/15/2023
6E1	6WE1 - Six Weeks	6	06/12/2023	07/22/2023
6W2	6WK2 - Six Weeks	6	06/26/2023	08/05/2023
8W1	8WK1 - Eight Weeks	8	06/05/2023	07/29/2023
8W2	8WK2 - Eight Weeks	8	06/20/2023	08/12/2023
10W	10WK - Ten Weeks	10	06/05/2023	08/12/2023

DYNAMIC DATE SESSION CODES

Note: You may override the class Start and End Dates for the session codes with dynamic start and end dates listed below.

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
HS3	High School 3 Weeks or Less	TBD	06/01/2023	08/31/2023
Note: This session code is used for high school classes scheduled for 3 weeks or less. Classes with this session code must be coded with the San Diego Unified School District (SDUST) Holiday Calendar and SFINs of HIGH, AXXX, HXXX, and RXXX. Class sections with a session code = HS3 will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.				
HSS	High School Session	TBD	06/01/2023	08/31/2023
Note: This session code is used for ALL high school classes. Classes with this session code must be coded with the San Diego Unified School District (SDUST) Holiday Calendar and SFINs of HIGH, AXXX, HXXX, and RXXX.				
TUT	Tutoring	TBD	06/05/2023	08/12/2023
Note: This session code is used for ALL tutoring class sections (Catalog Number is equal to 44).				
OEO	OEOE- Open Entry/Open Exit	TBD	06/01/2023	08/31/2023
Note: This session code is used for ALL Open-Entry/Open Exit class sections. OE/OE classes scheduled with Primary Session Class Start and End Dates must be compiled into a list and sent to District Student Services (Eli Manalastas and Margarita Murray) for extended Add Deadlines.				
DY3	Dyn Classes 3 Weeks or Less	TBD	06/01/2023	08/31/2023
Note: This session code is used for class sections scheduled for 3 weeks or less. Class sections with a session code = DY3 will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.				
DYN	Dynamically Dated Session	TBD	06/01/2023	08/31/2023
Note: Class sections with a session code = DYN that are scheduled for 5 weeks or less will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date. Class sections with a session code = DYN that are scheduled for 6 weeks or more will have a START date on a Monday and an END date on a Saturday.				
LNG	Dyn Classes 18 Weeks or Longer	TBD	06/01/2023	08/31/2023
Note: This session code is used for class sections scheduled for 18 weeks or more, long sessions (For example: Miramar Public Safety Academy and In-Service classes). Class sections with a session code = LNG will have a START date on a Monday and an END date on a Saturday.				