DYNAMIC DATE SESSION CODES

DESCRIPTION

PeopleSoft Campus Solutions uses Session Codes to define dates for a class section.

RULES TO REMEMBER

There MUST be AT LEAST 3 Instructional Days (Monday through Friday) for a week to count as 1 week.

Example 1: Start Date = 09/13/2024 and End Date = 10/09/2024; Number of Weeks = 4 Weeks (week in orange does not count).

Example 2: Start Date = 09/13/2024 and End Date = 10/26/2024; Number of Weeks = 7 Weeks.

Section is scheduled for:	Then:
5 Weeks or Less	The class section MUST Start and End on the ACTUAL Class Start and End dates.
6 Weeks or More	The class section Start date MUST be on a Monday and the End date MUST be on a Saturday. ***Academy/In-Service are the only classes district-wide that may start and end on the ACTUAL class start and end dates.***

SET DATE SESSION CODES

⚠️ **Do not override the Class Start Date or End Date for session codes listed below** ⚠️

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
1	Regular Academic Session	16	08/19/2024	12/16/2024
18W	18WK - Eighteen Weeks	18	08/06/2024	12/16/2024
14W	14WK - Fourteen Weeks	14	08/12/2024	11/16/2024
14E	14WE - Fourteen Weeks	14	08/26/2024	12/07/2024
12W	12WK - Twelve Weeks	12	08/26/2024	11/16/2024
12E	12WE - Twelve Weeks	12	09/16/2024	12/16/2024
8W1	8WK1 - Eight Weeks	8	08/19/2024	10/12/2024
8W2	8WK2 - Eight Weeks	8	10/14/2024	12/16/2024

DYNAMIC DATE SESSION CODES

⚠️ **Override the Class Start Date or End Date for session codes listed below** ⚠️

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
HS3	High School 3 Weeks or Less	TBD	08/01/2024	12/31/2024

Note: This session code is used for high school classes scheduled for 3 weeks or less. Classes with this session code must be coded with the San Diego Unified School District (SDUST) Holiday Calendar and SFINs of HIGH, AXXX, HXXX, and RXXX.

Class sections with a session code = HS3 will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
HSS	High School Session	TBD	08/01/2024	12/31/2024

Note: This session code is used for ALL high school classes. Classes with this session code must be coded with the San Diego Unified School District (SDUST) Holiday Calendar and SFINs of HIGH, AXXX, HXXX, and RXXX.

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
TUT	Tutoring	TBD	08/19/2024	12/16/2024

Note: This session code is used for ALL tutoring class sections (Catalog Number is equal to 44). If using the attendance tracking system, add the Course Attribute, TRKI = YES.

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
OEO	OEOE- Open Entry/Open Exit	TBD	08/01/2024	13/31/2024

Note: This session code is used for ALL Open-Entry/Open Exit class sections. OE/OE classes scheduled with Primary Session Class Start and End Dates must be compiled into a list and sent to District Student Services (Eli Manalastas and Margarita Murray) for extended Add Deadlines. All Open-Entry/Open-Exit courses must have a TRKI Course Attribute.

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
DY3	Dyn Classes 3 Weeks or Less	TBD	08/01/2024	12/31/2024

Note: This session code is used for class sections scheduled for 3 weeks or less.

Class sections with a session code = DY3 will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
DYN	Dynamically Dated Session	TBD	08/01/2024	12/31/2024

Note: Class sections with a session code = DYN that are **scheduled for 5 weeks or less** will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.

Class sections with a session code = DYN that are **scheduled for 6 weeks or more** will have a START date on a Monday and an END date on a Saturday.

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
LNG	Dyn Classes 18 Weeks or Longer	TBD	08/01/2024	12/31/2024

Note: This session code is used for class sections scheduled for 18 weeks or more, long sessions (For example: Miramar Public Safety Academy and In-Service classes).

Class sections with a session code = LNG will have a START date on a Monday and an END date on a Saturday.