



# DYNAMIC DATE SESSION CODES

## BACKGROUND

ISIS uses CALT Codes in the SQCD screen to default START and END dates for a class section. PeopleSoft Campus Solutions uses Session Codes to define dates for a class section.

## RULES TO REMEMBER

There **MUST** be **AT LEAST 3 Instructional Days** (possibility to teach for 3 days) for a week to count as 1 week.

Example 1: Start Date = 09/07/2017 and End Date = 10/03/2017; Number of Weeks = 4 Weeks (week in red does not count)

### Fall 2017

August							September							October						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

Example 2: Start Date = 09/07/2017 and End Date = 10/04/2017; Number of Weeks = 5 Weeks

### Fall 2017

August							September							October						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

### Section is scheduled for: Then:

5 Weeks or Less

The class section MUST Start and End on the ACTUAL Class Start and End dates.

6 Weeks or More

The class section Start date MUST be on a Monday and the End date MUST be on a Saturday.



**DEFINITIONS**

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
<b>1</b>	Regular Academic Session	16	02/01/2021	05/29/2021
<b>18W</b>	18WK - Eighteen Weeks	18	01/19/2021	05/29/2021
<b>14W</b>	14WK - Fourteen Weeks	14	01/19/2021	05/01/2021
<b>14E</b>	14WE - Fourteen Weeks	14	02/16/2021	05/29/2021
<b>12W</b>	12WK - Twelve Weeks	12	02/16/2021	05/15/2021
<b>12E</b>	12WE - Twelve Weeks	12	03/01/2021	05/29/2021
<b>8W1</b>	8WK1 - Eight Weeks	8	02/01/2021	03/27/2021
<b>8W2</b>	8WK2 - Eight Weeks	8	04/05/2021	05/29/2021
<b>9W2</b>	9WK2 - Nine Weeks	9	03/22/2021	05/29/2021
<b>IN4</b>	Primary Intersession 4 Weeks	4	01/04/2021	01/30/2021
<b>HSS</b>	High School Session	TBD	02/01/2021	05/31/2021
<b>Note:</b> This session code is used for ALL high school classes. Classes with this session code must be coded with the San Diego Unified School District (SDUST) Holiday Calendar and SFINs of HIGH, AXXX, and HXXX.				
<b>TUT</b>	Tutoring	TBD	02/01/2021	05/29/2021
<b>Note:</b> This session code is used for ALL tutoring class sections (Catalog Number is equal to 44).				
<b>OEO</b>	OEOE- Open Entry/Open Exit	TBD	02/01/2021	05/31/2021
<b>Note:</b> This session code is used for ALL Open-Entry/Open Exit class sections. OE/OE classes scheduled with Primary Session Class Start and End Dates must be compiled into a list and sent to District Student Services (Danya Sanchez) for extended Add Deadlines. All Open-Entry/Open-Exit courses must have a TRKI Course Attribute.				
<b>DY3</b>	Dyn Classes 3 Weeks or Less	TBD	02/01/2021	05/31/2021
<b>Note:</b> This session code is used for class sections scheduled for 3 weeks or less. Class sections with a session code = DY3 will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.				
<b>DYN</b>	Dynamically Dated Session	TBD	02/01/2021	05/31/2021
<b>Note:</b> Class sections with a session code = DYN that are <b>scheduled for less than 6 weeks</b> will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date. Class sections with a session code = DYN that are <b>scheduled for 6 weeks or more</b> will have a START date on a Monday and an END date on a Saturday.				
<b>LNG</b>	Dyn Classes 18 Weeks or Longer	TBD	02/01/2021	05/31/2021
<b>Note:</b> This session code is used for class sections scheduled for 18 weeks or more, long sessions (For example: Miramar Public Safety Academy and In-Service classes). Class sections with a session code = LNG will have a START date on a Monday and an END date on a Saturday.				
<b>IN3</b>	Intersession 3 Weeks or Less	TBD	01/02/2021	01/31/2021
<b>Note:</b> This session code is used for class sections scheduled for 3 weeks or less during intersession ONLY. Class Sections with a session code = IN3 will have a START date on the ACTUAL class start date and will END on the ACTUAL class end date.				
<b>IND</b>	Intersession Dynamically Dated	TBD	01/02/2021	01/31/2021
<b>Note:</b> This session code is used for any intersession class section that is scheduled for greater than 3 weeks and does not conform to the standard start and end dates of the IN4 session code. Class Sections with a session code = IND that are scheduled for less than 6 weeks will have a START date on the ACTUAL class start date and will END on the ACTUAL class end date.				

**Note: Please do not override the class Start and End dates for session codes in black background. Start and End Dates may be modified for session codes in yellow background.**