



# DYNAMIC DATE SESSION CODES

## DESCRIPTION

PeopleSoft Campus Solutions uses Session Codes to define dates for a class section.

## RULES TO REMEMBER

There **MUST** be **AT LEAST 3 Instructional Days (Monday through Friday)** for a week to count as 1 week.

Example 1: Start Date = 07/08/2024 and End Date = 07/30/2024; Number of Weeks = 3 Weeks (week in **orange** does not count).

### Summer 2024

June							July							August							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
						1		1	2	3	4	5	6					1	2	3	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	1	5	6	7	8	9	10	
9	10	11	12	13	14	15	14	15	16	17	18	19	20	2	1	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	3	3	19	20	21	22	23	24
23/30	24	25	26	27	28	29	28	29	30	31				0	5	26	27	28	29	30	31

Example 2: Start Date = 06/17/2024 and End Date = 07/27/2024; Number of Weeks = 6 Weeks.

### Summer 2024

June							July							August							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
						1		1	2	3	4	5	6	3				1	2	3	
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	14	15	16	17	18	19	20	5	1	12	13	14	15	16	17
16	17	18	19	20	21	22	1	22	23	24	25	26	27	6	3	19	20	21	22	23	24
23/30	24	25	26	27	28	29	2	29	30	31				25	26	27	28	29	30	31	

Section is scheduled for:

Then:

5 Weeks or Less

The class section **MUST** Start and End on the **ACTUAL** Class Start and End dates.

6 Weeks or More

The class section Start date **MUST** be on a Monday and the End date **MUST** be on a Saturday.  
**Academy/In-Service are the only classes district-wide that may start and end on the ACTUAL class start and end dates.**



SET DATE SESSION CODES

**⚠ Do not override the Class Start Date or End Date for session codes listed below ⚠**

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
6W1	6WK1 – Six Weeks	6	06/03/2024	07/13/2024
6E1	6WE1 – Six Weeks	6	06/10/2024	07/20/2024
6W2	6WK2 – Six Weeks	6	06/17/2024	07/27/2024
8W1	8WK1 – Eight Weeks	8	06/03/2024	07/27/2024
8W2	8WK2 -Eight Weeks	8	06/17/2024	08/10/2024
10W	10WK – Ten Weeks	10	06/03/2024	08/10/2024

DYNAMIC DATE SESSION CODES

**⚠ Override the Class Start Date or End Date for session codes listed below ⚠**

SESSION CODE	DESCRIPTION	No. Weeks	START DATE	END DATE
<b>HS3</b>	High School 3 Weeks or Less	TBD	06/01/2024	08/31/2024
<b>Note:</b> This session code is used for high school classes scheduled for 3 weeks or less. Classes with this session code must be coded with the San Diego Unified School District (SDUST) Holiday Calendar and SFINs of HIGH, AXXX, HXXX, and RXXX.				
Class sections with a session code = HS3 will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.				
<b>HSS</b>	High School Session	TBD	06/01/2024	08/31/2024
<b>Note:</b> This session code is used for ALL high school classes. Classes with this session code must be coded with the San Diego Unified School District (SDUST) Holiday Calendar and SFINs of HIGH, AXXX, HXXX, and RXXX.				
<b>TUT</b>	Tutoring	TBD	06/03/2024	08/10/2024
<b>Note:</b> This session code is used for ALL tutoring class sections (Catalog Number is equal to 44). If using the attendance tracking system, add the Course Attribute, TRKI = YES.				
<b>OEO</b>	OEOE- Open Entry/Open Exit	TBD	06/01/2024	08/31/2024
<b>Note:</b> This session code is used for ALL Open-Entry/Open Exit class sections. OE/OE classes scheduled with Primary Session Class Start and End Dates must be compiled into a list and sent to District Student Services (Eli Manalastas and Margarita Murray) for extended Add Deadlines. All Open-Entry/Open-Exit courses must have a TRKI Course Attribute.				
<b>DY3</b>	Dyn Classes 3 Weeks or Less	TBD	06/01/2024	08/31/2024
<b>Note:</b> This session code is used for class sections scheduled for 3 weeks or less.				
Class sections with a session code = DY3 will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.				
<b>DYN</b>	Dynamically Dated Session	TBD	06/01/2024	08/31/2024
<b>Note:</b> Class sections with a session code = DYN that are <b>scheduled for 5 weeks or less</b> will have a START date on the ACTUAL class Start date and an END date on the ACTUAL class End date.				
Class sections with a session code = DYN that are <b>scheduled for 6 weeks or more</b> will have a START date on a Monday and an END date on a Saturday.				
<b>LNG</b>	Dyn Classes 18 Weeks or Longer	TBD	06/01/2024	08/31/2024
<b>Note:</b> This session code is used for class sections scheduled for 18 weeks or more, long sessions (For example: Miramar Public Safety Academy and In-Service classes).				
Class sections with a session code = LNG will have a START date on a Monday and an END date on a Saturday.				